

Urmston Grammar School

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27 November 2023

Dear Parent/Guardian

I am writing to provide further information ahead of our planned theatre trip for the whole of Year 7 to celebrate the end of their first full term at Urmston Grammar School when will be going to see 'Cinderella' at The Contact Theatre, Manchester on Friday 15 December at 13.30.

All students will be allocated to a group with a specific staff group leader. Please ask your son/daughter to attend a brief meeting on Wednesday 13 December in the Theatre at breaktime where they will be informed of their groups.

On Friday 15 December, students will need to meet at our Theatre at 11.10. They must sit with their allocated group and remain with them for the duration of the trip.

Pupils will need to bring a packed lunch which they will eat before we leave school. A packed lunch will be provided for those who have free school-meals.

Staff Group Leaders will hold the theatre tickets for each group member and will direct pupils to their seats when we arrive at the theatre. Pupils must sit only in their allocated seat!

We will return to school at 16.00. Please collect your son/daughter from our Moorside Road entrance.

It is important that students are appropriately dressed in their school uniforms.

Please do not hesitate to contact me (hglen@urmstongrammar.org.uk) should you have any questions regarding this or any other matter.

Kind Regards

Helen Glen

(Head of Drama)