

Urmston Grammar School



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February 2023

Dear Parent/Guardian,

Year 7 Parents' Evening - Tuesday 7th March 2023

You are cordially invited to Year 7 Parents' Evening from **4:30pm to 7:30pm** to discuss your child's progress to date. The appointments will be conducted in the Main Hall and Gym; a map and staff seating arrangements will be given to you upon your arrival. Access to the school by car will be from either Newton or Moorside Road; access to the school is through the Main entrance. **You are requested to register your arrival and departure by signing registers that will be on display.**

Though this Parents' Evening will be taking place face to face in school, appointments with subject teachers are to be booked by parents/carers online using 'schoolcloud'. Details of how to do this are as follows:

- Please use the following link to access schoolcloud: <https://urmstongrammar.schoolcloud.co.uk>
- Bookings will be open to parents from **9am on Wednesday 1st March**.
- Some teaching staff teach multiple Year 7 classes and as such will not have capacity to meet with parents/carers of all their students. Initially a maximum of 7 appointments can be booked for each student. This is to ensure all parents have a fair opportunity to meet with a range of teachers.
- At 9am on Monday 6th March this cap will be lifted and any remaining appointment can then be booked.
- All bookings will close at Midnight on Monday 6th March.

Please bring with you a note of your appointment times.

Should you require an appointment with myself (Head of Year 7), please contact our Pastoral Manager, Mrs J Lattin, via jlattin@urmstongrammar.org.uk to arrange this. If you require an appointment with Mrs Smith (SENDCO), please contact her directly via dsmith@urmstongrammar.org.uk

I am sure you will find this a useful and informative evening.

Yours faithfully,

Miss J Devenney-Lees
Pastoral Head Year 7

Urmston Grammar School - Headteacher: Mrs R S Wall
pride, participation, empathy