

Urmston Grammar School

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Dear Parents/Carers,

RE: History Department Trip to WWI Battlefields - France and Belgium

I would like to invite you to a parents' information evening in the school hall on Tuesday October 18th at 6.00pm. Please enter the school through the main doors. The evening should not last more than half an hour and I will take the opportunity to go through the itinerary with you and go over the arrangements for the trip. At this point, however, I would like to advise you that all students coming on the trip must have a passport and there must be enough time left on the passport to satisfy current regulations. At the time of writing the UK Government website includes the following advice on travel to France:

Your passport must be:

- **Issued less than 10 years before the date you enter the country (check the 'date of issue')**
- **valid for at least 3 months after the day you plan to leave (check the 'expiry date')**

If your son/daughter's passport does not fulfil these requirements, you will need to renew it as soon as possible. Please keep me informed of any passport applications you have to make in order to fulfil these requirements.

Finally, can I also ask that final payments are made as soon as possible but by half term at the latest. If you are not sure how much is outstanding, your son/daughter can check this with the school finance office. I look forward to seeing you on **October 18th**. However, if you have any questions regarding the trip that you need a more urgent answer to, please do not hesitate to contact me on e-mail on mmcpartland@urmstongrammar.org.uk

Yours faithfully,

Mr M McPartland
(Head of History)