

Person Specification – Midday Assistant

Criteria	Essential	Desirable
Ability to supervise and engage positively with students during the lunchtime period.	✓	
Ability to maintain good order, encourage positive behaviour and apply school expectations consistently.	✓	
Ability to work effectively as part of a team and build positive relationships with staff and students.	✓	
Excellent communication and interpersonal skills.	✓	
Ability to remain calm, patient and professional when dealing with behavioural issues, incidents or emergencies.	✓	
Ability to use initiative and respond appropriately to situations as they arise.	✓	
Positive, enthusiastic, approachable and flexible attitude.	✓	
Effective organisational and observational skills.	✓	
Commitment to safeguarding and promoting the welfare of children and young people.	✓	
Commitment to equality, diversity and inclusion.	✓	
Ability to maintain confidentiality and handle sensitive information appropriately.	✓	
Willingness to learn new skills and undertake relevant training and professional development.	✓	
Understanding of Health and Safety requirements relevant to a school environment.	✓	
Understanding of safeguarding responsibilities and child welfare requirements.	✓	
Ability to maintain cleanliness, hygiene and safety standards within dining and recreational areas.	✓	
Ability to undertake light physical duties, including cleaning tables, clearing spillages and supervising outdoor activities.	✓	
Ability to deal with minor accidents and report incidents in accordance with school procedures.	✓	
Experience of working with children or young people.		✓
Experience of working in a school or educational setting.		✓
Experience of supervising groups of children or young people.		✓
Knowledge of safeguarding procedures in an educational setting.		✓
Experience of maintaining cleanliness and hygiene standards in communal environments.		✓