



Urmston Grammar School

11th March 2026

Dear Parents/Carers,

Year 11 “Prom”

Year 11 students are invited to attend a “Prom” on the evening of **Friday 3rd July**. The function will take place at the Double Tree Hotel (Hilton) at Manchester Airport (Manchester Airport, Outwood Lane, Manchester, M90 4WP) <https://www.hilton.com/en/hotels/manhidi-doubletree-manchester-airport/hotel-location/>

The event will commence at 19:00 and finish at **23:00**. To reduce costs, we ask parents/carers to make arrangements for the delivery and collection of their children. **To avoid staff having to stay beyond the end of the event, please ensure that you collect your child(ren) at the above time**, as this has been an issue in previous years.

The dress code is formal, with dresses, dinner suits or lounge suits recommended. We expect high standards of behaviour from all pupils throughout the course of the evening. We will not hesitate to contact parents if we experience any difficulties with individuals, although we do not anticipate any such problems on such a special occasion.

The cost of a ticket for the event is £32 which covers the cost of the function suite, a buffet dinner and DJ.

The deadline for payment is Friday 12th June. Payment is via ParentPay using your account. If you wish your child to attend, please make the payment and fill in the information on ParentPay regarding dietary requirements and collection from the event.

We are looking forward to spending a wonderful evening in the company of a splendid body of students and hope that it will be a night to remember for all of us.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'P. Roberts'.

Mr P. Roberts
Assistant Headteacher

A handwritten signature in black ink, appearing to be 'J. Smith'.

Miss J Smith
Pastoral Leader - Year 11