



Urmston Grammar

A Science and Language
College with Academy
status



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25th January 2021

Dear Parent/Carer,

Each year students in Year 11 take part in a "World of Work Day" where they begin their preparation for leaving education and planning their future pathways. Students participate in careers-focused workshops such as CV writing and interviewing skills as well as having the opportunity to meet employers from a range of different industry sectors – all of which are designed to help them develop the essential skills they need as they enter the world of work.

As with everything, things are having to run a little differently this year, but we are pleased to be in a position to still deliver these workshops virtually. These will take place over the next few weeks during Monday P5 which is currently designated as Independent Study on students' timetables - we expect all students to attend these sessions:

Monday 1st February - CV writing workshop with Manchester College

Monday 8th February - Interview Skills with Manchester College

Students will receive a Teams invite in a separate email for each of these workshops later in the week.

After half term they will have the opportunity to hear from different employers - more details on the format of this will be provided when we know more about schools reopening.

In addition, students have also received recordings from several Post 16 providers to help them make informed choices about their next steps. They will also be receiving some pre-recorded sessions on Apprenticeships and Personal Branding to watch at a time convenient to them. We hope all of this will help them to develop the confidence and skills they need in preparing for their futures.

Yours faithfully

Mrs N Kinder
Head of Careers



Specialist Schools
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EXCELLENCE AND DIVERSITY

Headteacher: Mrs R S Wall
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