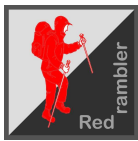


Redrambler Limited

ACADEMY INTERNAL AUDIT 2023/24 URMSTON GRAMMAR

- First audit – 19th January 2024 – section L (Website Compliance)
- 31st January 2024 – section H (Single Central Record)
- Second audit – 16th April 2024 – section J (Cyber Security)
- Third audit – 26th June 2024 – section G (Premises Management)





Report of internal audit following the THIRD day which was carried out remotely on the **26th June 2024** conducted by Jackie Byrne and reviewed by Iain Blair.

The audit report below should be read in detail paying attention to the comments and risk on each individual item, **1 is high risk, 5 is low risk**. Items without a grade have not been tested. A summary sheet is provided for reference at the front of this report.

Internal control, no matter how well designed and operated, can provide only reasonable, and not absolute assurance regarding the achievement of the guidelines in the Academy Trust Handbook (ATH) 2023. The likelihood of achievement is affected by limitations inherent in all internal control systems. These include the possibility of poor judgement in decision-making, human error, control processes being deliberately circumnavigated by employees, management overriding controls and the occurrence of unforeseeable circumstances. Redrambler Limited aims to provide proactive advice, identify good practice and highlight any systems weaknesses for management consideration in a format that is clear and easy to understand. We have planned our work, which can be conducted remotely, to give a reasonable expectation of detecting significant control weaknesses. However, internal audit procedures alone, even when carried out with due professional care, cannot ensure fraud will be detected.

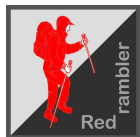
There are no items of an urgent nature to bring to the attention of the Academy.
The overall risk is graded as **LOW**

Redrambler Limited would like to thank the staff for their cooperation and support during the remote Internal Audit of the Academy.

Redrambler Limited

2nd July 2024

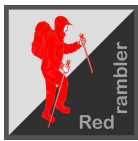




Summary information

Name of Academy	Urmston Grammar
Address including postcode	Newton Road, Urmston, Manchester, M41 5UG
NOR	1100
Capacity	1097
% over/undersubscribed	Fully subscribed
MAT or standalone	Standalone
Principal & Accounting Officer	Mrs R Wall
Chair of Trustees	Mr N Crowther
Chair of Finance/Audit Committee	Mr A McLaren
Finance Director (or equivalent)	Joanne Daley
Auditors	DJH Mitten Clarke
Latest Ofsted inspection and category	24 and 25 May 2022 – Good
Accounts package	Sage for Education
Payroll provider (or in house software)	DJH Mitten Clarke
MIS	SIMS





Summary

Section	Description	Audit date	19 Jan and 31 Jan 2024			16 April 2024			26 June 2024			
			No of Items	No Tested	Highest grade	Lowest grade	No Tested	Highest grade	Lowest grade	No Tested	Highest grade	Lowest grade
A	Budget Planning, Monitoring and Reporting		19									
B	Income		22									
C	Purchasing		15									
D	Cash flow and VAT		11									
E	Payroll and HR		15									
F	Risk Management		15									
G	Premises Management		27						23	5	3	
H	Single Central Record		16	15	5	3						
J	Cyber Security		37				36	5	2	4	5	3
K	GDPR compliance		43									
L	Website compliance		33	31	5	3						
M	Compliance with Academy Trust Handbook 2023		55									
N	Preparing for a new finance system		28									
P	Governance Review		41									
	Overall		377	46	5	3	36	5	2	27	5	3

